



ROADIE

How to Send with Roadie

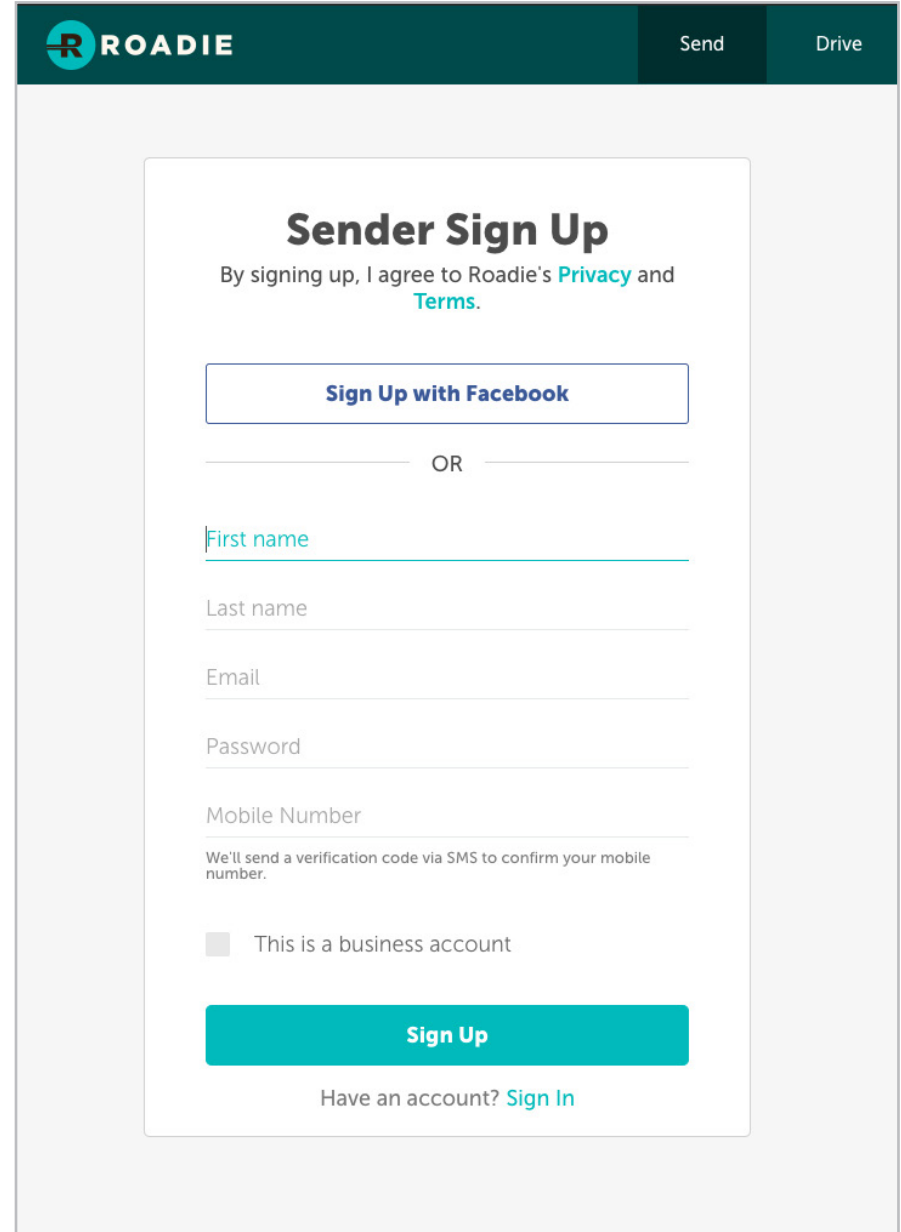
QUICK REFERENCE GUIDE

HOW TO SIGN UP:

- 1 Go to my.roadie.com/send/sign-up
- 2 Fill out your contact information and select "This is a business account."

ONCE YOU SIGN UP YOU CAN:

- Get instant quotes on deliveries
- Browse how-to guides
- Create deliveries and get matched with drivers



The screenshot shows the 'Sender Sign Up' form on the Roadie website. The form is contained within a white box on a light gray background. At the top of the page, there is a dark teal header with the Roadie logo on the left, and 'Send' and 'Drive' buttons on the right. The form itself has a title 'Sender Sign Up' and a sub-header 'By signing up, I agree to Roadie's [Privacy](#) and [Terms](#).' Below this is a button for 'Sign Up with Facebook'. A horizontal line with 'OR' in the center separates this from the text input fields. The fields are labeled 'First name', 'Last name', 'Email', 'Password', and 'Mobile Number'. Below the 'Mobile Number' field, there is a note: 'We'll send a verification code via SMS to confirm your mobile number.' There is a checkbox labeled 'This is a business account'. At the bottom of the form is a large teal button labeled 'Sign Up'. Below the button is a link: 'Have an account? [Sign In](#)'.

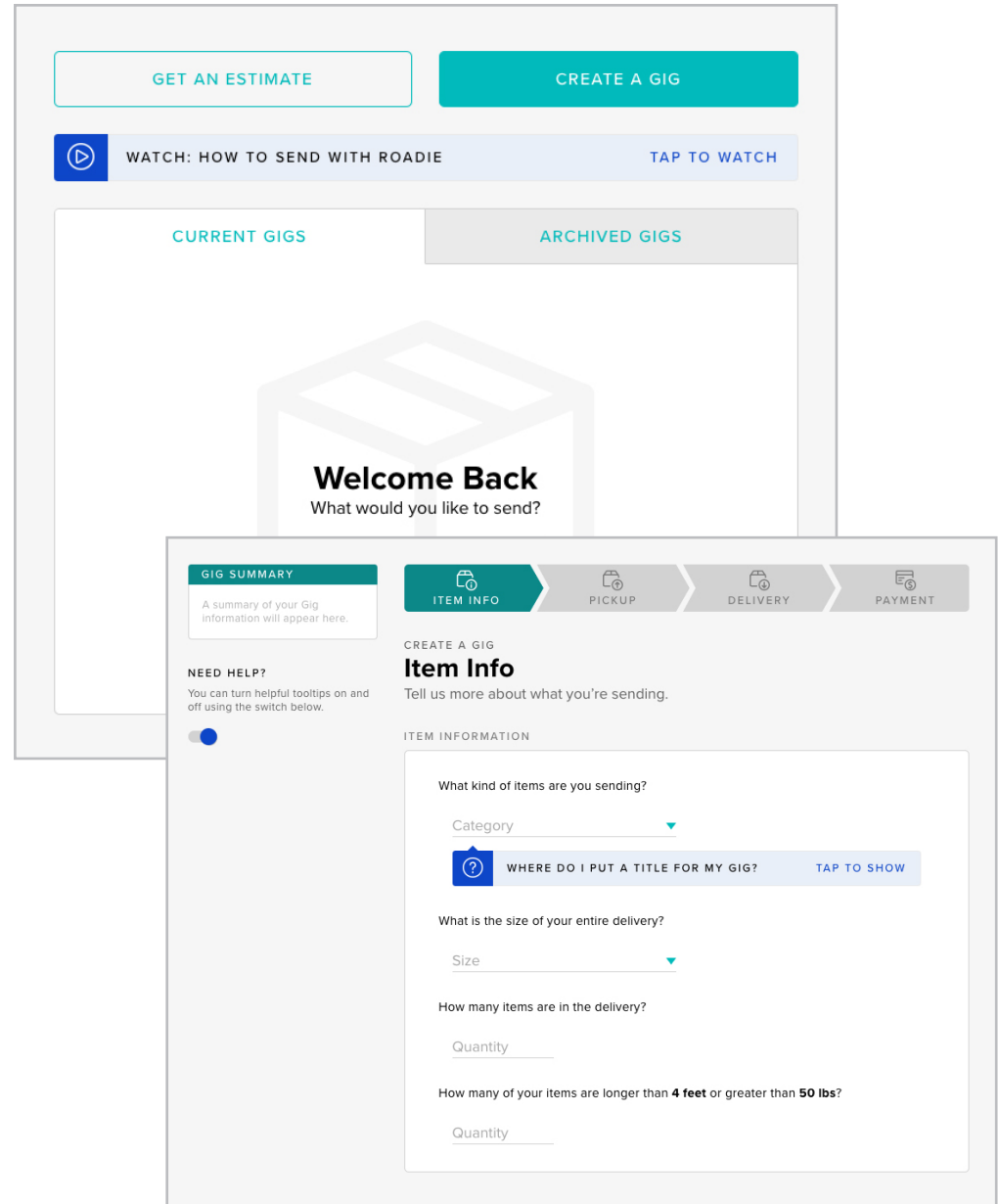
HOW TO CREATE A DELIVERY:

- 1 Click the “Create A Gig” button at the top right of your dashboard.
- 2 Fill out the Item Info, Pickup, Delivery and Payment information as you go.

Helpful tooltips are available if needed!

SEND ALMOST ANYTHING!

- No size or weight limits
- Choose ASAP delivery or schedule for later
- Expand your reach with same-day up to 70 miles



The image shows a screenshot of the ROADIE dashboard and a detailed view of the 'Create a Gig' form.

Dashboard:

- Buttons: GET AN ESTIMATE, CREATE A GIG
- Video: WATCH: HOW TO SEND WITH ROADIE (TAP TO WATCH)
- Sections: CURRENT GIGS, ARCHIVED GIGS
- Message: Welcome Back, What would you like to send?

Create a Gig Form:

- Progress bar: ITEM INFO (active), PICKUP, DELIVERY, PAYMENT
- Section: GIG SUMMARY (A summary of your Gig information will appear here.)
- Section: NEED HELP? (You can turn helpful tooltips on and off using the switch below.)
- Section: Item Info (Tell us more about what you're sending.)
- Section: ITEM INFORMATION
 - What kind of items are you sending?
 - Category
 - WHERE DO I PUT A TITLE FOR MY GIG? (TAP TO SHOW)
 - What is the size of your entire delivery?
 - Size
 - How many items are in the delivery?
 - Quantity
 - How many of your items are longer than **4 feet** or greater than **50 lbs**?
 - Quantity

HOW TO MONITOR YOUR DELIVERIES:

See all of your recent Gigs in one handy spot on your dashboard under Current Gigs.


Tap on a Gig to see more information about it, including your driver's contact information and live tracking updates.

WITH PERSONALIZED DELIVERY YOU CAN:

- Track all deliveries in real time
- Rate drivers based on performance


Roadie handles delivery so you can spend more time fulfilling orders, building relationships with customers, and running your business.

CURRENT GIGS




Order 58723242-4

- Kayak Outfitters
Canton, GA
- Sam K.
Roswell, GA



Office Supplies to M

- Joey R.
Phoenix, AZ
- Mac M.
Rio Verde, AZ



Flowers to Lindsay K


- Emma S.
Chicago, IL
- Lindsay K.
Oak Park, IL

ARCHIVED GIGS

MATCHING DRIVER
\$ 38.00

DRIVER ASSIGNED

A Driver has been assigned and will begin momentarily.



42342522-1

Deliver immediately after pickup and leave the order paperwork with customer. You'll find the full order number in the pickup instructions once you start the Gig.

SIZE	PRICE	QUANTITY
X-Large	\$72.00	2 items

DELIVERY INFORMATION

Pickup after 8:00 AM

Kayak Outfitters
421 Main St
Canton, GA 30114
[View Map](#)


Delivery before 10:00 AM

Local Kayaks Shop
324 Piedmont Rd NE
Atlanta, GA 30305
[View Map](#)

Pickup Photo Will Appear Here

Dropoff Photo Will Appear Here

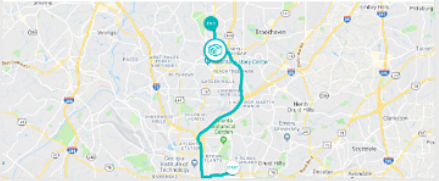
TRACK DELIVERY




Get Live Tracking

Follow your Gig online using the Roadie Live Tracker

TRACK MY GIG



YOUR DRIVER



Ariel W.

(404) 123-4321
Grey Pickup Truck

